



## JOB DESCRIPTION FOR HIRE

**Title:** Material Planner (Part Time)

**Position Description:** The Overwatch Imaging Material Planner will manage inventory to ensure that material resources are consistent with production delivery schedules. This team member will coordinate with the internal design team and manage external supplier relations to ensure the appropriate supply of cost-efficient and high quality materials required to maintain steady production and customer deliveries.

**Company Description:** Overwatch Imaging is changing the way airborne image-based intelligence is created. Rooted in the airborne intelligence and drone technology cluster of Hood River, Oregon, Overwatch Imaging is revolutionizing human understanding of the world through computer vision-optimized sensing. Overwatch Imaging makes customized imaging payloads designed for mission-critical, automated remote sensing roles. Our products allow tactical UAS and general aviation aircraft to automatically detect small targets, collect precision survey maps, conduct autonomous search, and provide real-time image-based intelligence to users. Overwatch Imaging systems feature autonomously gimballed cameras combined with onboard image processing and AI software, which we leverage to reduce operator workload, accelerate data processing workflows, and identify hard-to-find small signals from large datasets.

**Major Areas of Responsibility:** *The ideal candidate will be strong in many of the following areas:*

- **Inventory Management:** Oversees inventory readiness and data in a Material Requirements Planning software tool to accurately track required materials and generate purchase orders. Ensures the consistent and adequate supply of material necessary for production. Confirms that received inventory meets specifications and quality standards.
- **Component Procurement:** Works with suppliers to buy parts from varying levels of definition; analyzes quantity buy levels; creates and maintains specifications and related documentation as necessary to ensure consistent quality supply necessary for on time production deliveries. Confirm that received inventory meets specifications and quality standards.



- **Data and Trend Analysis:** Tracks production volume and monitors purchasing trends to oversee the supply and delivery of materials. Prepares cost estimates for new product development and performance reports for cost of goods sold.
- **Identify Problems and Suggest Improvements:** Identifies and debugs problems in processes and works for solutions while striving for increase efficiency and scalable growth.

**Required Knowledge, Skills and Abilities:** *The ideal candidate will meet many of these requirements:*

- **Experience and Education:**
  - At least 5 years of relevant experience in material planning, inventory management, purchasing, or a related position.
  - Degree in business, logistics, inventory management, or a related field preferred.
  - Experience in aerospace and defense, particularly with mid-sized unmanned aircraft and/or airborne imaging systems.
  - Experience with electro-optical remote sensing systems, digital image signal transmission, communications protocols, and rapid prototyping is preferred.
  - Knowledge of ISO-9001 or AS9100 practices is preferred.
- **Technical Competence:**
  - Proficient in Microsoft Office tools (Excel, Word, PowerPoint, etc.)
  - Attention to detail and strong analytical and problem-solving skills
  - Good communication skills, both verbal and written
  - Ability to troubleshoot issues, analyze test results, and promptly communicate findings internally and with clients.
  - Familiarity with Mechanical Engineering drawings
- **Character Attributes:**
  - Thrives in a dynamic, fast-paced small startup business environment
  - Highly motivated self-starter able to work independently and with a team
  - Collaborates well in a small team environment
  - Enjoys hands-on work and learning new skills
  - Eager to learn and solve real-world problems and accept new challenges
  - Takes pride in seeing new products reach operational use quickly

**Location:** This position is based in Hood River, Oregon, and requires occasional business travel and work in and around light aircraft. All applicants must be authorized to work on a permanent basis in the United States.