



OVERWATCH IMAGING

JOB DESCRIPTION FOR HIRE

Title: Production Assistant

Position Description: The Overwatch Imaging Production Assistant will be part of a fast paced team working to deliver precision optical systems. The Production Assistant will be responsible for coordinating with the internal design team to purchase an appropriate supply of cost-efficient and high-quality materials required to maintain steady production and on-time customer deliveries, and to help throughout the production and supply chain team.

Company Description: Overwatch Imaging is changing the way airborne image-based intelligence is created. Rooted in the airborne intelligence and drone technology cluster of Hood River, Oregon, Overwatch Imaging is revolutionizing human understanding of the world through computer vision-optimized sensing. Overwatch Imaging makes customized imaging payloads designed for mission-critical, automated remote sensing roles. Our products allow tactical UAS and general aviation aircraft to automatically detect small targets, collect precision survey maps, conduct autonomous search, and provide real-time image-based intelligence to users. Overwatch Imaging payloads feature autonomously gimballed cameras combined with onboard image processing and AI software, which we leverage to reduce operator workload, accelerate data processing workflows, and identify hard-to-find small signals from large datasets.

Major Areas of Responsibility: *The ideal candidate will be strong in many of the following areas:*

- **Component Procurement:** Works with internal engineers and external suppliers to buy parts from varying levels of definition; maintains specifications and related documentation as necessary to ensure consistent quality supply.
- **Production Assistance:** Inspect, clean, package and kit machined parts and inventory items to support the production schedule.
- **Inventory Management:** Ensures the correct inputs of inventory data in a Material Requirements Planning software tool to accurately track purchase orders.
- **Shipping and Handling:** Collaborate with managers, sales staff, and shipping providers to package, coordinate and transport materials and products.



Required Knowledge, Skills and Abilities:

- ***Experience and Education:***
 - Experience in aerospace and defense, particularly with mid-sized unmanned aircraft and/or airborne imaging systems is preferred.
 - No professional experience required with an Associate's degree, or
 - 1 to 3 years of relevant experience with a High School diploma or professional training.
- ***Technical Competence:***
 - Highly organized with attention to detail
 - Ability to troubleshoot issues, analyze test results, and promptly communicate findings internally and with clients.
 - Familiarity with Mechanical Engineering (cabling, structural, thermal, environmental testing), CAD experience preferred.
 - Proficient in Microsoft Office tools (Excel, Word, PowerPoint, etc.)
- ***Character Attributes:***
 - Thrives in a dynamic, fast-paced small startup business environment
 - Highly motivated self-starter able to work independently and with a team
 - Collaborates well in a small team environment
 - Enjoys hands-on work and learning new skills
 - Eager to learn and solve real-world problems and accept new challenges
 - Takes pride in seeing new products reach operational use quickly

Location: This position is based in Hood River, Oregon, and requires occasional business travel. All applicants must be authorized to work on a permanent basis in the United States.